**PRODUCTION BUREAU – EQUAL OPPORTUNITIES MONITORING**

**Please complete all sections on this page and the following page either electronically or using a black pen. Then return by email to** **careers@productionbureau.com** **or by post to:**

Julia Marchant, Production Bureau Ltd, The Dog, Main Road, Swardeston, Norwich NR14 8AD

*(If returning by post please return this form in a separate envelope marked ‘****Equal Opportunities Monitoring’****)*

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| **EQUAL OPPORTUNITIES** |
| Production Bureau is working towards ensuring equal opportunities in our employment practices. To assist in monitoring how far this is being achieved and to ensure that selection for recruitment and training opportunities is not based on disability, gender or ethnic origin etc please complete this section. The information below will be treated as confidential. This information will be kept separate from the application form and will not be made available to the people involved in shortlisting applicants nor to members of the interview panel. |
|  |
| **Gender:** | Male [ ]  Female [ ]  Other [ ]  Prefer not to disclose [ ]   |
|  |
| **Age:** | 16-24 [ ]  25-34 [ ]  35–44 [ ]  45–54 [ ]  55–59 [ ]  60-64 [ ]  65+ [ ]  |
|  |
| **Do you** consider **yourself to have a disability as defined by the Equality Act 2010?** | Yes [ ]  No [ ]   |
| If **YES** please state the type of impairment which applies to you. People may experience more than one type of impairment, in which case you may indicate more than one. If none of the categories apply, please mark 'Other'. |
| [ ]  Physical Impairment (1)[ ]  Sensory Impairment (2)[ ]  Mental Health Problem (3)  | [ ]  Learning disability/difficulty (4) [ ]  Long standing illness (5)[ ]  Other (6) |
| If you consider yourself to have a disability please describe below any specific assistance or facilities necessary for you to be able to attend an interview. We will try to provide access, equipment or other practical support to ensure people with disabilities can compete on equal terms with people who are not disabled. |
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| Please give details, including how this may affect your work in the post, and what support you may require. |
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| **To which of the following groups do you consider you belong?** |
| **WHITE** |  |  | **MIXED** |  |
| British | [ ]  |  | White & Black Caribbean | [ ]  |
| Irish | [ ]  |  | White & Black African | [ ]  |
| Any other white background |  |  | White & Asian | [ ]  |
|  |  |  | Any other mixed/multiple background |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **ASIAN or ASIAN BRITISH** |  |  | **BLACK or BLACK BACKGROUND** |  |
| Indian | [ ]  |  | Caribbean | [ ]  |
| Pakistani | [ ]  |  | African | [ ]  |
| Bangladeshi | [ ]  |  | Any other Black background |  |
| Any other Asian background |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Chinese | [ ]  |  |  |  |
| Any other Chinese background |  |  |  |  |
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| **RELIGION** |
| What is your religion, belief or spiritual path? |
| [ ]  Atheism (1)[ ]  Buddhism (2)[ ]  Christianity (3)[ ]  Hinduism (4)[ ]  Islam (5) | [ ]  Jainism (6)[ ]  Judaism (7)[ ]  Sikhism (8)[ ]  Other (9)[ ]  I do not wish to disclose my religion or belief (10) |

Thank you for your cooperation in completing this form. The information that you have supplied will be used to produce statistics.

All data is held in accordance with the Data Protection Act 1998.